

DRAFT LETTER 5

[To be sent by Popularis]

Dear

Retained Duty System Employment Tribunal Claimants: Settlement Terms

As you may know Popularis have been appointed as an independent third party to process the settlements regarding your claim under the Part-Time Workers (Prevention of Less Favourable Treatment) Regulations 2000.

You are currently employed by **[insert name]** Fire Authority and I have received the necessary information from them regarding your claim. However, I have also received information from a different FRA, **[insert name]** Fire Authority, which has also sent us information relating to you.

Previous employment under a retained duty system between the periods 1 July 2000 to 30 June 2010 should be taken into account where known to the most recent employer when calculating any compensation payment to you. Therefore, you may wish to consider whether it is necessary to use the Non Standard Circumstances and Previous Employment procedure in your particular case.

Should you have any queries relating to this matter they should be raised with your local Fire Brigades Union official, not Popularis.

Yours faithfully

Popularis Ltd.