

Chief Fire Officers (Scotland)

Our ref: F3757690  
11 May 2011

Dear Chief Fire Officer

### **SCOTTISH OPERATIONAL GUIDANCE BOARD**

You are aware that I have been progressing the reinvigoration of the Scottish Operational Guidance Board. This is to advise you that the Board has met and approved revised Terms of Reference which, amongst other things, has drawn together the work of the Board and the Working Group. This letter is intended to set out the position of the Board and our intentions for the future.

As part of its remit, the Board has agreed to take on the mantle of an 'approving body' for Scottish FRS Operational Guidance. As part of that process, we have agreed to re-visit all of the material which has passed through the Board and the Working Group to date. Subsequently, we will take responsibility for a library of documents which have been approved by the Board.

I know that you will recognise the significance of this work, regardless of the current reform agenda and would ask you for your ongoing support. Whilst your principal connection with the Board will continue to be through CFO Kenny Taylor, your own organisation's support will be crucial to our success.

If you have any questions or comments on our plans, please feel free to contact me.

Yours Sincerely



### **STEVEN TORRIE**

Head of the Scottish Fire and Rescue Advisory Unit

CC Clerks to the Scottish Fire Boards  
SOGB Members  
Ian Walford  
Michael Kellet